

Message

From: Berkoff, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F347C01A92D7424FA840C24F6B7FBF6B-MBERKOFF]
Sent: 3/13/2014 2:58:54 PM
To: Krause, Patricia [krause.patricia@epa.gov]
Subject: RE: Future EPA Open House and Meeting (March or April 2014)

Yeah. If we don't book it for the week of the 21st, Joan will likely kill me.

From: Krause, Patricia
Sent: Wednesday, March 12, 2014 11:22 AM
To: Berkoff, Michael
Subject: FW: Future EPA Open House and Meeting (March or April 2014)

Michael –

The dog room at the Kalamazoo County Expo is available Mon. April 28, otherwise it's booked for dog training. People love their dogs!

According to Mandy Eldred my contact at the Expo Center there's probably another room that we can use for the open house and the meeting.

Do you have any dates for April yet?

Patti Krause
krause.patricia@epa.gov
312-886-9506

From: Mandy L. Eldred [<mailto:aeldr@kalcounty.com>]
Sent: Thursday, March 06, 2014 10:21 AM
To: Krause, Patricia
Subject: RE: Future EPA Open House and Meeting (March or April 2014)

Hi Patti,

Glad things worked well for you. Room A availability is tricky because the dog training classes are in there most week nights.

I have Mon, Mar 24 or Mon, Apr 28 open in that room. Or if those dates won't work, we can probably make another room work. We have used a portion of one of our large Expo rooms before for meetings and it works okay.

Let me know what dates you are thinking!

Mandy Eldred
Sales Coordinator
Kalamazoo County Parks & Expo Center
2900 Lake Street

Kalamazoo, MI 49048
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From: Krause, Patricia [<mailto:krause.patricia@epa.gov>]
Sent: Thursday, March 06, 2014 10:56 AM
To: Mandy L. Eldred
Subject: Future EPA Open House and Meeting (March or April 2014)

Hi Mandy –

Thanks for reserving both conference rooms for EPA's Feb. 19 meeting.

Your facility worked out great for what we had planned.

Sometime in March or early April we are planning another open house and meeting.

We would need a larger room for that and I was wondering if the dog training room is available for renting in the evening?

If not, is there a larger room where we can set up tables for our posters and displays and then have seating for about 75 for a formal meeting and presentation?

Thanks for your response.

Patti Krause
U.S. EPA
Community Involvement Coordinator
77 W. Jackson Blvd., Chicago, IL 60604
312-886-9506
krause.patricia@epa.gov

From: Mandy L. Eldred [<mailto:aleldr@kalcounty.com>]
Sent: Wednesday, February 12, 2014 2:05 PM
To: Julie.Clark@CH2M.com
Cc: Krause, Patricia
Subject: Revised contract

Hi Julie,
Attached is the revised rental sheet with the addition of Room C and the extra tables. You can call me with your credit card anytime to take care of the balance.
Thanks!

Mandy Eldred
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